

## CTL Undergraduate Research Fellowship

University of Oregon

### Project Description

In 1998, Dr. Edward J. Kame'enui, Dean-Knight Professor Emeritus and Founding Director of the Center on Teaching and Learning (CTL), created and established the Undergraduate Research Fellowship (URF) Program for a singular purpose: To support University of Oregon undergraduate students in any discipline (e.g., Chemistry, Education, English, Geography, Psychology) who are committed to conducting undergraduate research and are likely to continue to conduct research in graduate school.

For the 2017-2018 school year, the Undergraduate Research Fellowship (URF) Program is interested in supporting **Oregon residents** who are full-time juniors and seniors in **Education** or a related field at the University of Oregon. Majors within the College of Education that are eligible to apply include:

- Communication disorders and sciences
- Educational Foundations
- Family and human services
- Music Education

Related fields outside of the College of Education may include disciplines such as:

- Psychology
- Linguistics
- General Science
- General Social Science

The research project must be related to an educational issue and the applicant must make a case that they plan to pursue Graduate research explicitly in education-related areas and issues.

Two fellowship positions are available for the 2017-2018 school year. Admission to the program is generally highly competitive. Students appointed to this fellowship are responsible for arranging their own research experience, which must meet the approval of the URF Director. All URFs are granted a tuition waiver for each term during the academic year (Fall, Winter, and Spring; maximum of 17 credits per term) and are expected to commit a minimum of 10 hours per week to their research project in education or a related field. The URF fellowship and tuition waivers are contingent on making adequate progress and completing all requirements on a term-by-term basis. URFs will also be required to enroll in a research seminar for 1 credit hour each term during the 2017-2018 academic year. Admission to the program is based on the quality of a student's application, personal statement (general focus, integration of activities, detailed planning), academic record, and faculty recommendations. Students from underrepresented groups are encouraged to apply.

The Undergraduate Research Fellowship (URF) Program is sponsored by the Center on Teaching and Learning (CTL). As an established research center at the UO in the College of Education, CTL reports to the Dean in the College of Education (COE). Visit <http://ctl.uoregon.edu/research/urf> for more information.

## **Student Qualifications and Application Criteria**

Students interested in education or a related field (e.g., Communication Sciences and Disorders, Psychology, Educational Methodology) who demonstrate substantial interest in research and who intend to pursue graduate school may apply to the URF program. The program is designed to support full-time students of junior or senior class standing with a cumulative GPA of at least 3.50. Applicants should provide a one-page personal statement that describes their goals, career aspirations, and topics of interest and experience in research. In addition to the personal statement, two letters of recommendation are required from faculty at the University of Oregon or another recently attended university. Applicants must complete an URF application and provide an unofficial transcript from all universities attended.

### **Summary of Criteria**

➤ Oregon resident	➤ Full-time student
➤ Junior / Senior class standing in Education or related field	➤ 3.50 cumulative GPA or better
➤ 1 page personal statement of career goals, research interests, and experience	➤ 1 letter of recommendation from University of Oregon faculty members or another recently attended university
➤ Unofficial transcript(s)	➤ Program application
➤ Proposed Research Mentor & research site	➤ Letter from proposed Research Mentor

### **Application Process Timeline**

**All application materials for fellowships for the 2017-2018 academic year are due April 28, 2017.** Interviews for qualified and selected applicants will take place in mid-May. Recipients of the URF awards will be notified by June 9, 2017. Students have five days after the date of their notification letter to confirm acceptance of an URF award. Positions not confirmed in a timely fashion will be offered to other qualified applicants. Questions should be directed to Tanya Sheehan (541-346-1472 or [tsheehan@uoregon.edu](mailto:tsheehan@uoregon.edu)).

### **Recommendation Letters**

Recommendation letters from two faculty members (one letter from the student's proposed faculty research mentor and one letter from another reference) are required (Application Section II, Items 2C and 3B). Letters should be addressed to the URF Selection Committee and:

- 1) Emailed directly from the faculty member to [tsheehan@uoregon.edu](mailto:tsheehan@uoregon.edu) (preferred method); or
- 2) Placed in a sealed envelope with the faculty member's signature across the seal and included with the rest of the application materials.

Applicants are allowed to submit additional letters of recommendation if desired.

## **Application Submission**

Completed applications should be submitted to: URF Selection Committee (c/o Tanya Sheehan):

- 1) U.S. Mail Address: Center on Teaching and Learning  
5292 University of Oregon  
Eugene, OR 97403-5292
- 2) Campus Mail Address: Center on Teaching and Learning (CTL)  
Riverfront Research Park
- 3) Hand Delivery Address: Center on Teaching and Learning, Suite 207  
Riverfront Research Park  
1600 Millrace Drive

## **Affirmative Action and Equal Opportunity**

The Undergraduate Research Fellowship (URF) Program is sponsored by the Center on Teaching and Learning (CTL), which reports to the Dean of the College of Education (COE) at the University of Oregon. The CTL and the University of Oregon ensure the right of all individuals to equal opportunity in education and employment in all programs sponsored by the university without regard to race, color, sex, national origin, age, religion, marital status, disability, veteran status, sexual orientation, or any other extraneous consideration not directly and substantively related to merit or performance. In addition, the university subscribes to the fundamental importance of a multicultural and diverse work force and student body to the effective implementation of its mission. Therefore, the university will take additional steps to afford members of protected groups every reasonable opportunity to participate as employees and students in the university's programs. This policy will be applied in accordance with applicable federal and state laws, regulations, and executive orders.

**Sexual Harassment.** The university does not tolerate sexual harassment in its many forms. Students and employees who believe they have been subjected to sexually based behavior or proposals should contact the Office of Affirmative Action and Equal Opportunity.

For assistance in any of these areas, write or call the Office of Affirmative Action and Equal Opportunity, 474 Oregon Hall, 5221 University of Oregon, Eugene OR 97403; telephone (541) 346-3123.



Undergraduate Research Fellowship
University of Oregon

2017 - 2018 Application

Section I.

Name UO ID #
Current Address
City State ZIP Code
Telephone (home) (message)
Email Address

Ethnic Identity (mark all that apply):
(Optional - declining to provide this information will not effect consideration of your application)

- Decline Response
Asian Black or African-American
Hispanic or Latino or Chicano Native American or Alaska Native
White, non-Hispanic Pacific Islander
Middle Eastern Other:

Class standing (anticipated as of September 1, 2017): Junior Senior

Do you qualify for resident tuition at the UO? Yes No

Anticipated Graduation Date:

Anticipated Number of Credit Hours: Fall Winter Spring

Major Course of Study:

Current Overall Grade Point Average (GPA): Current Major GPA:

Will you be on campus for the next 3 consecutive terms? Yes No

If not, please explain:

**Section II.**

- 1. On a separate sheet of paper, provide a one page personal statement that describes your goals, career aspirations, and topics of interest and experience in research.
  
- 2A. Provide contact information for the faculty member that will serve as a mentor during your research experience.

Name \_\_\_\_\_ Rank \_\_\_\_\_  
Office Address \_\_\_\_\_  
Office Phone \_\_\_\_\_ Email Address \_\_\_\_\_

- 2B. On a separate sheet of paper, identify and briefly describe the potential research site (e.g., laboratory, research group) and research project that could serve as a research placement for your URF.
  
- 2C. Provide a letter of commitment and recommendation from your potential research mentor.

- 3A. Provide contact information for one additional reference from the University of Oregon or another university.

Name \_\_\_\_\_ Rank \_\_\_\_\_  
Office Address \_\_\_\_\_  
Office Phone \_\_\_\_\_ Email Address \_\_\_\_\_

- 3B. Provide a letter of recommendation from the reference named in Item 3A.

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**Application Checklist:**

- \_\_\_\_\_ Application Form
- \_\_\_\_\_ One page personal statement (Section II, Item 1)
- \_\_\_\_\_ Description of potential research project (Section II, Item 2B)
- \_\_\_\_\_ Two letters of recommendation from faculty (Section II, Items 2C and 3B)
- \_\_\_\_\_ Unofficial University transcript(s) from all universities attended